

**Connections Public Charter School**

**Governing Board Minutes**

**February 21, 2023**

**Kress Building 3:15 pm**

**Call to Order:** Mr. Bailey called the meeting to order at 3:15 pm.

**Members Present:** Kirk Bailey, Libby Oshiyama, Pam Thatcher, Anna Madrid, Damon Murphy, Christina Wilbourn, John Thatcher  
(Xiomara Mejia, Recorder)

**Members Absent:**

**Guests:** Cheryl Gravela, John Woolverton, Shinji Salmoiraghi, Cade Loftin, Romona Ridley, Gerald Taber, Michael Fisher, Michael Meier, PJ Foehr

**Approval of Agenda:** Members reviewed the draft agenda for the February 21, 2023 meeting. A motion was made by Mr. Thatcher to approve the agenda for February 21, 2023. The motion was seconded by Ms. Wilbourn and was approved with consensus.

**Approval of Minutes January 17, 2023 meeting:** Members reviewed the minutes from meeting on January 17, 2023.

A motion was made by Anna Madrid to approve the January 17, 2023 minutes. The motion was seconded by John Thatcher and was approved with consensus.

**Seating of Board Members:** Members discussed seating of new members.

Discussion to seat Gerald Taber as parent representatives. Mr. Taber voiced his desire to be on the board.

**Food Program Update:** Mr. Salmoiraghi reported Department of Health inspection is tomorrow. Fire Safety inspection: does not need to make a separate inspection, will take place when school's inspection occurs. They are having trouble installing the dishwasher, are waiting to get assigned someone from EcoLab to help install. April 1<sup>st</sup> is when CPCS is fully responsible for making own food. Full time cook starts March 1.

**Public Input:**

A motion was made by Mr. Thatcher to go into executive sessions to discuss personnel employees, including school employees as guest, and Ms. Mejia as recorder.

A motion was made by Ms. Madrid to go out of executive session. The motion was seconded by Mr. Thatcher and was approved with consensus.

A motion was made by Mr. Thatcher that Mr. Murphy, or his designee Administrator, has the right to require any school employee to get counseling as seen fit, and if there is refusal they can be terminated. The motion was seconded by Ms. Madrid and was approved with consensus.

**Correspondence & Communication:** none

**Commission School Lead Report: none**

**New Business:**

**Approval of New Substitute Teachers:**

*Mr. Loftin brought forward a potential new long term substitute, Paige Coe, for Middle School. Mr. Thatcher made a motion to add her on substitute list. The motion was seconded by Mrs. Thatcher and approved with consensus.*

**Review and Revision of Governing Board Policies: Members discussed the Student Dress Code Committee's status. Mr. Murphy clarified that it will be left with the Student Government.**

**Old Business: McRel Evaluation for Administrators**

**Mr. Bailey made a recommendation for the 5 relevant points for the CPCS evaluation for the evaluation of Administrators and Teachers.**

*A motion was made by Mr. Thatcher for the use McRel to evaluate Administrators and Teachers. This motion was seconded by Ms. Wilbourn and was approved with consensus.*

**Operations Report:**

**Operations Status:**

**Financial Officer's Report: Members reviewed the financial statements for January, 2023. Ms. Gravela addressed members' questions.**

**Approval of Financial Statements:**

*A motion was made by Ms. Madrid to approve the Financial Statement for January, 2023. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

**Administrator's Report:**

**Current enrollment: 345**

**Title I Report: none**

**Student Achievement Report: none**

**Kaumana Property Report: Mr. Murphy reported that he is working with Pacific Legacy to work on culture report due on March 6.**

**Other Items:**

**Mr. Murphy reported that someone has been contracted to update the floor plan.**

**Mr. Woolverton advised that there will be an assembly on 02/22/2023 with the Hawaii Police Department for Secondary.**

**Mr. Murphy made a recommendation to assign John Woolverton and Cade Loftin as his Administration Designees. A motion was made by Mr. Thatcher to implement Mr. Woolverton**

and Mr. Loftin as Mr. Murphy's designees. The motion was seconded by Ms. Wilbourn and was approved with consensus.

Mr. Woolverton discussed the discipline policy, particularly the consequences of discipline for students who have 10 or more suspensions. He wanted to clarify with the board the option to exclude students. Members discussed the discipline policy and answered Mr. Woolverton's questions.

Mr. Bailey dismissed the members and the meeting concluded at 5:25pm.

**Next Meeting:** March 20, 2023 at 3:15 pm.

**Adjournment:** 5:25 pm.

Respectfully submitted by:

Mr. Kirk Bailey

*Connections Governing Board Chair*